**Initialize working directory:**

* Open command prompt
* Change directories to the directory you want to put into GIT
* Type git init and press enter

**Add currently initialized working directory to the staging area:**

* Open command prompt
* Go to the initialized working directory which you want to add to the staging area
* Type dir and press enter
* For each of the listed files, type git add [filename] (this can also be foldername/) and press enter

**Commit current staging area to the (offline) GIT repository:**

* Open command prompt
* Go to the initialized working directory in which you want to commit the staging area to the (offline) GIT repository
* Type git add -m "Message" (replacing Message with an informative message about the current update).

**Some useful git commands (for command prompt) during the workflow:**

* Use git status to check for unstaged modified files, new files and/or uncommeted newly staged files
* Use git log, to view to tracked changes (+ log messages) to the repository
* Use git diff to see any file changes in your working directory
* Use git diff ]filename[ to see any file changes to a specific file

**If your filenames include whitespace, use "", e.g., "Tutorial authentication and pushing to github.docx" or it will only use the first word (i.e., until the first whitespace) as the filename (and most likely not recognize it as an existing file).**